

# AGENDA

## **AGENDA**

**Temecula-Elsinore-Anza-Murrieta**

**Resource Conservation District**

**Regular Board Meeting**

**Thursday, September 14, 2017 – 4:00 p.m.**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 92590**

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### **ADDING URGENCY ITEMS TO THE AGENDA:**

*Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.*

### **I. PRELIMINARY FUNCTIONS**

**Call to Order – Pledge of Allegiance**

**Roll Call/Establish a Quorum**

**Approval of Agenda**

#### **Public Comment**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.*

## **II. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

1. Consider approval of Minutes of the Board of Directors Scheduled Meeting of August 10, 2017
2. Consider approval for current and past Months Financials: Financials and Management Reports for July, 2017.
3. Consider approval for current bills and reimbursements
  - a) Bills Paid:
    1. American Express \$83.18 Minutes Transcription \$83.64 - \$.46cashback
  - b) Bills to be paid or reimbursements:
    1. Dave McElroy \$960.00 Consulting July 12 – Aug 15, 2017
    2. ISC International \$900.00 e-mail hosting \$600.00 and web hosting \$300.00
    3. Mission RCD \$335.00 Irrigation Audit Report
    4. Mission RCD \$335.00 Crop Swap Post Conversion Inspection
    5. Glennie's Office Supply \$141.27 Ink and Paper

**Approve all Correspondence and General information listed below as received on Consent Calendar**

## **III. CORRESPONDENCE**

1. Sara Schwemmer-CARCD RCD Member Portal Overview
2. Emily Sutherland Conservation Strategy Group 2017 CARCD Bill List
3. Delta eNews 8-10-17
4. Healthy Soils Grant Program Information
5. Riverside County Treasurer Tax Defaulted Property Sale
6. Karen Buhr – Conservation News – Little Hoover Commission
7. Karen Buhr – CARCD Update
8. Judy Mitchell – Healthy Soils Grants

## **IV. GENERAL INFORMATION**

1. Conservation Clip List 8/11/17(2), 8/21/17, 8/25/17, 9/4/17
2. CSDA e-News 8/9/17(2), 8/11/17, 8/17/17(2), 8/20/17, 8/29/17
3. NACD eResource 8/9/17(2), 8/17/17, 8/23/17, 8/29/17, 9/4/17, 9/6/17
4. River Rally 8/9/17, 8/17/17, 9/6/17
5. Forestry News 8/10/17, 8/25/17
6. Jeffries Journal - September

**V. ACTION ITEMS/ DISCUSSION CALENDAR**

1. Discussion and potential approval of Benton Channel Proposal from Helix/Mission Pacific - Rose Corona, Mandy Parkes
2. Discussion and potential approval of MOU with Rivers and Lands Conservancy to be signed by Board President if only minor changes are made – Rose Corona
3. Consideration and potential acceptance of RFP for Biological Monitoring of Greer Ranch and Adeline Farms. 2 received - Rose Corona, Dave McElroy
4. Discussion and potential approval of Contract renewal for Dave McElroy
5. Discussion and potential approval of destruction of obsolete records-Dave McElroy and Rose Corona

**VI. OLD BUSINESS**

1. Discussion of Due Diligence application with CDFW Ethics and Sexual Harassment Training, Bio's of Board - Dave McElroy
2. Discussion and update on Crop Swap and Water Audits – Dave McElroy
3. Update on MOU with Western Riverside County RCA - Rose Corona, Dave McElroy
4. Update on potential for RCD's as a partner in programs for riparian restoration resulting from homeless citizens relocation.

**VII. NEW BUSINESS**

1. Discussion of Notice for Mitigated Negative Declarations sent by City of Murrieta for development at the NW Corner of Clinton-Keith and Greer Rd., plus Heritage Hill– Dave McElroy
2. Discussion of WQIP Meeting October 17<sup>th</sup> Temecula Conference Center-Rick Neugebauer
3. Discussion of potential CDFW Violation (DePortola RD. and Monte De Oro Rd.)-Dave McElroy
4. CSDA Annual Conference Sept 25-28 Monterey. Registration Information
5. CARCD Annual Conference Nov. 15-18, 2017 Sacramento. Registration, Invitation and Preliminary Agenda
6. SoCal Inland Region Area Meeting November 4, 2017 Rancho Cucamonga

**VIII. ORAL/WRITTEN REPORTS**

- |                               |                                 |
|-------------------------------|---------------------------------|
| 1. NRCS                       | Robert Hewitt                   |
| 2. TEAMRCD Director Reports   | Open                            |
| Rose Corona                   |                                 |
| Dave Kuhlman                  |                                 |
| Carol Lee Brady               |                                 |
| Judy Gugliemana               |                                 |
| Michael Newcomb               |                                 |
| 3. Associate Director Reports | Open                            |
| Rick Neugebauer               |                                 |
| Randy Feeney                  |                                 |
| 4. SAWA/Fire Safe Reports     | Rick Neugebauer, Representative |

- 5. District Counsel
- 6. Office Manager

Gregory P. Priamos/Tawny Lieu  
Dave McElroy

**IX. FUTURE AGENDA ITEMS**

**X. ADJOURNMENT**

**ADA COMPLIANCE STATEMENT:**

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.*

**Next Meeting: October 12, 2017 at 4:00 PM Regular Meeting**



# **CONSENT CALENDAR**

**Minutes Signed from Last  
Meeting**

**Minutes**

**MINUTES**

**TEAMRCD**

**Temecula-Elsinore-Anza-Murrieta Resource Conservation District**

**Regular Board Meeting**

**Thursday, August 10, 2017 4:00 PM**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 92590**

**I. PRELIMINARY FUNCTIONS**

**Call to Order, 4:00 p.m., meeting recorded by Rose Corona**

**Flag Salute**

**Roll Call/Establish a Quorum:**

**Directors Present: Rose Corona (President); Carol Lee Brady, David Kuhlman, Michael Newcomb**

**Directors absent: Judy Guglielmana**

**Associate Directors Present: Rick Neugebauer, Randy Feeney (arrived late)**

**District Counsel Present: Tawny Lieu (call-in for a portion of the meeting, ending during presentation by Mandy Parkes)**

**District Counsel Absent: Greg Priamos**

**Office Manager Present: Dave McElroy**

**Natural Resources Conservation District (NRCS) absent: Bob Hewitt**

**Guest Speakers:**

**Mandy Parkes, District Manager, Inland Empire Resource Conservation District**

**Stephen Corona, Board Member, Upper Santa Margarita Irrigated Lands Group**

## **APPROVAL OF AGENDA**

President Corona called for a motion to approve the agenda with two minor changes: 1) Correction to the amount paid for reimbursement to Mission RCD (Item 6) for crop swap and post audits. There had been a typographical error on acreage in their previous billing, resulting in a prior overpayment of \$240. The correction of that error resulted in a total due of \$1,180.00 rather than \$1,420. 2) There was an address error on a bill for \$21.56, which arrived after the agenda packet had been prepared. President Corona asked that it be added to the agenda for approval and payment.

Director Kuhlman moved to approve, and Director Newcomb seconded. Call for vote. **Motion passed 4-0.**

## **II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION**

President Corona called for a motion to approve the Consent Calendar, all Correspondence and General Information.

Director Kuhlman so moved; Director Brady seconded. Call for vote. **Motion passed 4-0.**

## **V. ACTION ITEMS/ DISCUSSION CALENDAR**

### **Item 1: Discussion and Update for Benton Channel**

Ms. Mandy Parkes had not arrived for discussion of Item 1 and had hand-outs for the Board's review, so President Corona moved to Item 2.

### **Item 2: Discussion and Potential Approval of MOU with Western Riverside County RCA**

President Corona noted that Mr. Jonathan Ingram was going to speak to this item but was not present. Ms. Parkes had arrived, and so President Corona tabled Item 2 until the next meeting and returned to Item 1, turning the floor over to Ms. Parkes who began passing out a spreadsheet and summary of her analysis.

At this point in the meeting Associate Director Feeney arrived. Shortly thereafter two public guests arrived, and President Corona welcomed them and invited them to introduce themselves. Mr. Angel Garcia and his sister Ms. Myra Garcia expressed interest in hearing about TEAM RCD's work, and took seats to observe the meeting.

President Corona briefly summarized the background of the Benton Channel item, explaining that she had been part of ongoing discussions between Fish and Wildlife, Flood Control, and the developer (Mission Pacific) since December 2016 regarding costs associated with the project. She then re-introduced Ms. Mandy Parkes and turned the floor over to her.



## **ITEM 1: DISCUSSION AND UPDATE FOR BENTON CHANNEL**

Ms. Parkes began by clarifying that TEAM RCD is not the requiring anything of Mission Pacific; the requirement is issued by the California Department of Fish and Wildlife (CDFW.) She explained that CDFW asked TEAM RCD to facilitate the negotiation by providing a cost estimate for performing the required work in perpetuity. Ms. Parkes had assisted TEAM RCD in developing the numbers based on her experience in calculating such costs. Mission Pacific had originally offered to provide \$17,000; however it did not address the full scope of required work and failed to provide for the work in perpetuity.

Ms. Parkes noted that as mitigation trends are being reviewed, many regulatory agencies are realizing that projects have historically failed because of insufficient funding. Resource losses have been occurring because of this failure to assign correct financials to these projects. Although Mission Pacific had voiced the position that they felt that it was unfair for TEAM RCD to request supplemental funding from them when there are other developments in the area; and CDFW had explained to them that it is not possible to go back and recoup funding after the fact so we need to evaluate current and future costs from this point forward.

The first endowment cost estimate for the Benton Channel project provided by Ms. Parkes was significantly higher than Mission Pacific's initial proposed contribution of \$17,000 vs her figure of \$154,000. In addition, because CDFW subsequently added a ramp to the scope of work, that number was then increased to \$195,000. She referred the Board to the handout and reviewed her detailed calculations and assumptions used to arrive at the figure.

At this point in the meeting President Corona informed the Board that District Counsel Lieu was having difficulty hearing the discussion over the phone and had advised President Corona that she was disconnecting the call. President Corona said she would send Ms. Lieu a transcript of the meeting along with a copy of the presentation.

Continuing, Ms. Parkes noted that Director Brady had suggested including an assessment of current funding, full funding, and median funding in the presentation, with an overview of how the range of costs aligned with timeline as well as the CDFW requirements. Ms. Parkes provided a diagram in her handout, and there was extensive discussion regarding scenarios that could possibly reduce the requirements and thus lower the estimated costs. However, the Board concurred with Ms. Parke's analysis of costs in perpetuity, given the risks, variables, and existing CDFW requirements and scope of work as understood.

Director Newcomb noted that TEAM RCD's source of funding is through these projects, and taxpayers do not contribute funding. TEAM RCD has no bank account as a safety net like other RCDs; thus, it is prudent to ensure that this project is fully funded. Ms. Parkes agreed that this was a good point and added that the difference with this project is that typically there is a concrete list of what

tasks must be performed, with a dollar value assigned to each task. In this case, CDFW has expressed a number of things they want done including restoration.

At this point in the meeting, President Rose Corona noted that guest speaker Stephen Corona had arrived.

Ms. Parkes continued, and noted that TEAM RCD has expressed the desire to be reasonable considering the fact that there are other organizations (including Flood Control) and developers who may also have a future impact on the project. During a meeting with CDFW a compromise had been brought to the table for a modified requirement in the scope of work that could result in a reduction in the required contribution from the developer. She said that Mission Pacific had verbally tentatively agreed with that proposed arrangement and a revised figure of \$90,000 was being discussed.

Director Kuhlman said that he would like to see a recap of the revised scope and assurance that any changes were indeed acceptable to CDFW. There was extensive discussion regarding the proposed revisions and associated cost reduction. Ms. Parkes said that she could assist TEAM RCD in preparing a dated letter outlining a baseline and scope.

Directors Kuhlman, Newcomb and Brady were in agreement that it is important to document any agreed-upon revisions in scope, and to review costs to be sure that they aligns and all parties are on the same page. Director Brady noted that preserving the integrity and value of the work being performed under the permit held by TEAM RCD also extends to other RCDs also holding that permit; so by ensuring that this project is adequately funded it helps establish a precedent.

Director Newcomb, and commented that he would not vote to accept any agreement that requires TEAM RCD to do something beyond the amount of funding available. Directors Kuhlman and Brady concurred, and it was decided that once a revised offer letter is received from Mission Pacific, Ms. Parkes can begin her updated analysis for the next Board Meeting or a Special Meeting if needed in order to expedite the review.

President Corona thanked Ms. Parkes, who then left the meeting. Agenda Item 2 had previously been tabled, and she moved on to item 3.

### **Item 3: Discussion of Written Comment Period for Santa Margarita Water Quality Improvement Plan and the Upper Santa Margarita Irrigated Lands Group**

President Corona introduced guest speaker Mr. Stephen Corona, who provided information regarding new requirements for all agricultural operations General Order #R9-2016-004 which replaces the previous agricultural waiver. He explained that monitoring and testing for agricultural discharges had not been required in the past, but with the new rules set forth by the State that has changed.

The Upper Santa Margarita Irrigated Lands Group (USMILG) was started in 2010 and growers in the region signed up for monitoring and testing programs in place until the recent aforementioned rule change which imposes additional extensive requirements. Mr. Corona explained the cooperation with other entities and how the goal of the Group is to make it less expensive for growers because to perform the testing is intimidating and in some cases cost prohibitive, especially for small operations.

Director Newcomb asked how Mr. Corona envisions the role TEAM RCD could play in cooperating with the Group. Mr. Corona said that at this point he is trying to share information with people and groups interested in water and soil conservation. President Corona added that TEAM RCD might be getting some questions and could possibly share information about the group. Director Brady noted that she had found out about USMILG through the Winegrowers' Association, and had found the information they provided extremely useful in clarifying and navigating the new requirements, the various options, and the process to be brought into compliance. She said that others might find a link on the TEAM RCD website helpful, if the Board decided to partner with USMILG. President Corona asked if that was something Associate Director Feeney could do, and he responded that a whole new website is being set up and that link could be included.

President Corona and the Board thanked Mr. Corona who then left the meeting.

#### **Item 4: Discussion and Potential Approval for RFP from Rancho Water District for GIS surveying for Ag Customers in RCWD District**

President Corona briefly summarized the item, explaining that Rancho California Water District (RCWD) had asked TEAM RCD to participate in soliciting bids for a GIS (Geographic Information System) Survey, and TEAM RCD sent out an RFP to partners but received no responses.

She turned the floor over to Office Manager Mr. Dave McElroy who further explained that RCWD is looking to evaluate agricultural acres under irrigation so they can fine tune and plan effectively for additional conservation. Since there were no responses, there was some additional discussion regarding additional options to suggest to RCWD.

### **VI. NEW BUSINESS**

#### **Items 1 & 2: Discussion and Potential Approval of MOU with Rivers and Lands Conservancy, and Discussion and Potential Approval of MOU with Riverside County Flood Control and Water Conservation District**

President Corona indicated that she had not heard back from the Rivers and Lands Conservancy and needed to table Item 1. She also said that there had been a

response from Flood Control and they were very pleased but wanted to take a step further, so at this time Item 2 also needed to be tabled until they got back to her.

### **Item 3: Discussion and Update on Potential Collaboration with Fish and Wildlife, Various Cities and Agencies on Homelessness in the Watershed**

President Corona reported that CDFW seemed excited about the potential collaboration on this item, and had suggested that perhaps all of the RCDs could consider being a part of the project in the “third leg” which would take place after the cities’ task forces address the first two legs of the project. These would include helping move and rehabilitate people and their belongings in a dignified and compassionate manner, then having the appropriate agency address cleanup of any hazardous items or potential health risks left behind such as needles.

She summarized the meeting with CDFW as having been very positive, and she said that they may be helping to spearhead efforts to bring together other entities and perhaps assist with funding opportunities in support of the program.

## **VII. OLD BUSINESS**

### **Item 1: Discussion and Update on Grant Approval for Consultant for Boot Strap Funding**

President Corona turned the floor over to Mr. McElroy, who said that TEAM RCD received the grant for the long range and annual plans of work, bringing the total number of grants received to two. He will update the Board regarding options for a consultant to facilitate as agendaized and discussed in previous meetings.

### **Item 2: Discussion and Update for CDFW Due Diligence**

Item tabled.

### **Item 3: Discussion and Update on Crop Swap and Water Audits**

President Corona turned the floor over to Mr. McElroy, who reported that he had two new (of each) Crop Swap and Audits; with Crop Swap up to 19 total participants with close to a million dollars in commitment.

## **VIII. ORAL/WRITTEN REPORTS**

- 1. NRCS Robert Hewitt – not present**
- 2. District Counsel Gregory P. Priamos/Tawny Lieu – not present**
- 3. TEAMRCD Director Reports Open**

**Rose Corona – nothing further to report.**

**Dave Kuhlman** – nothing to report

**Carol Lee Brady** – nothing to report

**Judy Gugliemana** – not present

**Michael Newcomb** – nothing to report

### **3. Associate Director Reports Open**

**Rick Neugebauer** – nothing to report

**Randy Feeney** – nothing to report

**4. SAWA/Fire Safe Reports Rick Neugebauer, Representative** – nothing to report

President Corona then acknowledged the Public Guests, and Mr. Garcia and Ms. Garcia provided brief backgrounds on themselves and their interest in hearing about what TEAM RCD is all about. The Board and Office Manager welcomed them and expressed appreciation for them having taken the time to attend.

### **IX. FUTURE AGENDA ITEMS**

**Item 1: Update and discussion regarding ad hoc committee for additional content for website and potential approval for process in presentation of content to the Board for approval and approval of content by Counsel.**

### **X. ADJOURNMENT**

President Corona asked for a motion to adjourn the meeting; Director Brady so moved; Director Newcomb seconded. Call for vote. **Motion passed 4-0**

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**Carol Lee Brady -Secretary/Treasurer Date**

# CONSENT CALENDAR

Financials



# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District  
For the period ended August 31, 2017

Prepared on  
September 5, 2017

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# Profit and Loss

August 2017

	Total
<b>INCOME</b>	
CropSwap Income	4,350.00
Interest Income	2.50
Stipend Allowance	1,901.25
Water Audits Income	2,550.00
<b>Total Income</b>	<b>8,803.75</b>
<b>GROSS PROFIT</b>	<b>8,803.75</b>
<b>EXPENSES</b>	
Contract Services	
CropSwap Management	
Post Audit	1,005.00
Pre Audit	510.00
<b>Total CropSwap Management</b>	<b>1,515.00</b>
Water Audit Management	
Pre Audit	1,005.00
<b>Total Water Audit Management</b>	<b>1,005.00</b>
<b>Total Contract Services</b>	<b>2,520.00</b>
General and Administration	
Administrative Consulting	960.00
Membership Dues	21.56
<b>Total General and Administration</b>	<b>981.56</b>
Office Supplies	138.47
Operations	
Transcription	83.64
<b>Total Operations</b>	<b>83.64</b>
Other Types of Expenses	
Memberships and Dues	-0.38
<b>Total Other Types of Expenses</b>	<b>-0.38</b>
Website Expenses	900.00
<b>Total Expenses</b>	<b>4,623.29</b>
<b>NET OPERATING INCOME</b>	<b>4,180.46</b>
<b>NET INCOME</b>	<b>\$4,180.46</b>

# Balance Sheet

As of August 31, 2017

	Total
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	76,413.21
Mitigation Account xx0102	98,145.95
Union Banc Investment xx8488	202,254.78
Union Bank xx72042	13,139.16
<b>Total Checking/Savings</b>	<b>389,953.10</b>
<b>Total Bank Accounts</b>	<b>389,953.10</b>
Accounts Receivable	
Accounts Receivable (A/R)	11,976.00
<b>Total Accounts Receivable</b>	<b>11,976.00</b>
<b>Total Current Assets</b>	<b>401,929.10</b>
Fixed Assets	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
Other Assets	
adjust gain loss brokerage statement	3,903.36
<b>Total Other Assets</b>	<b>3,903.36</b>
<b>TOTAL ASSETS</b>	<b>\$880,832.46</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	2,668.47
<b>Total Accounts Payable</b>	<b>2,668.47</b>
Credit Cards	
AMEX 41005	-0.38
<b>Total Credit Cards</b>	<b>-0.38</b>
Other Current Liabilities	
Funds in Brokerage (CD) Account	
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>200,000.00</b>
<b>Total Other Current Liabilities</b>	<b>200,000.00</b>
<b>Total Current Liabilities</b>	<b>202,668.09</b>
<b>Total Liabilities</b>	<b>202,668.09</b>
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	9,021.89
<b>Total Equity</b>	<b>678,164.37</b>

	Total
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$880,832.46</b>

# Statement of Cash Flows

August 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	4,180.46
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	18,440.90
Accounts Payable	-10,632.47
AMEX 41005	0.08
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>7,808.51</b>
<b>Net cash provided by operating activities</b>	<b>11,988.97</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>11,988.97</b>
Cash at beginning of period	377,964.13
<b>CASH AT END OF PERIOD</b>	<b>\$389,953.10</b>

## A/R Aging Detail

As of August 31, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>Current</b>						
08/29/2017	Invoice	082917-2120-2134	RCWD - Water Audit/CropSwap	09/28/2017	850.00	850.00
08/29/2017	Invoice	082917-2120-2135	RCWD - Water Audit/CropSwap	09/28/2017	850.00	850.00
<b>Total for Current</b>					<b>\$1,700.00</b>	<b>\$1,700.00</b>
<b>TOTAL</b>					<b>\$11,976.00</b>	<b>\$11,976.00</b>

## A/P Aging Detail

As of August 31, 2017

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
<b>1 - 30 days past due</b>							
08/10/2017	Bill	1716789-0	Glennies Office Supply	08/20/2017	16	106.48	106.48
08/11/2017	Bill	1716997-0	Glennies Office Supply	08/21/2017	15	31.99	31.99
08/15/2017	Bill	071217 to 081517	Dave McElroy	08/25/2017	11	960.00	960.00
<b>Total for 1 - 30 days past due</b>						<b>\$1,098.47</b>	<b>\$1,098.47</b>
<b>Current</b>							
08/29/2017	Bill	2317	Mission Resource Conservation District	09/08/2017	-3	335.00	335.00
08/29/2017	Bill	2316	Mission Resource Conservation District	09/08/2017	-3	335.00	335.00
08/15/2017	Bill	20170909427	ISC International-Annual Email	09/14/2017	-9	900.00	900.00
<b>Total for Current</b>						<b>\$1,570.00</b>	<b>\$1,570.00</b>
<b>TOTAL</b>						<b>\$2,668.47</b>	<b>\$2,668.47</b>

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District  
For the period ended August 31, 2017

Prepared on  
September 5, 2017

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# Profit and Loss

July - August, 2017

	Total
<b>INCOME</b>	
Admin Fees	
Pond Turtle	1,391.02
<b>Total Admin Fees</b>	<b>1,391.02</b>
CropSwap Income	11,500.00
Interest Income	5.00
Stipend Allowance	3,802.50
Water Audits Income	4,250.00
Western Pond Turtle Survey	13,910.22
<b>Total Income</b>	<b>34,858.74</b>
<b>GROSS PROFIT</b>	<b>34,858.74</b>
<b>EXPENSES</b>	
Contract Services	
Accounting Fees	
Compilation Filing	1,500.00
<b>Total Accounting Fees</b>	<b>1,500.00</b>
CropSwap Management	
Post Audit	1,675.00
Pre Audit	2,680.00
<b>Total CropSwap Management</b>	<b>4,355.00</b>
Water Audit Management	
Pre Audit	1,675.00
<b>Total Water Audit Management</b>	<b>1,675.00</b>
Western Pond Turtle Survey MOU	13,910.22
<b>Total Contract Services</b>	<b>21,440.22</b>
General and Administration	
Administrative Consulting	2,860.81
Membership Dues	321.56
<b>Total General and Administration</b>	<b>3,182.37</b>
Office Supplies	138.47
Operations	
Postage, Mailing Service	6.90
Printing and Copying	47.85
Transcription	121.88
<b>Total Operations</b>	<b>176.63</b>
Other Types of Expenses	
Memberships and Dues	-0.84
<b>Total Other Types of Expenses</b>	<b>-0.84</b>
Website Expenses	900.00
<b>Total Expenses</b>	<b>25,836.85</b>
<b>NET OPERATING INCOME</b>	<b>9,021.89</b>
<b>NET INCOME</b>	<b>\$9,021.89</b>

# Balance Sheet

As of August 31, 2017

	Total
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	76,413.21
Mitigation Account xx0102	98,145.95
Union Banc Investment xx8488	202,254.78
Union Bank xx72042	13,139.16
Total Checking/Savings	389,953.10
Total Bank Accounts	389,953.10
Accounts Receivable	
Accounts Receivable (A/R)	11,976.00
Total Accounts Receivable	11,976.00
Total Current Assets	401,929.10
Fixed Assets	
Clinton Keith Land	475,000.00
Total Fixed Assets	475,000.00
Other Assets	
adjust gain loss brokerage statement	3,903.36
Total Other Assets	3,903.36
<b>TOTAL ASSETS</b>	<b>\$880,832.46</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	2,668.47
Total Accounts Payable	2,668.47
Credit Cards	
AMEX 41005	-0.38
Total Credit Cards	-0.38
Other Current Liabilities	
Funds in Brokerage (CD) Account	
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
Total Funds in Brokerage (CD) Account	200,000.00
Total Other Current Liabilities	200,000.00
Total Current Liabilities	202,668.09
Total Liabilities	202,668.09
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	9,021.89
Total Equity	678,164.37

	Total
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$880,832.46</b>

# Statement of Cash Flows

July - August, 2017

	Total
OPERATING ACTIVITIES	
Net Income	9,021.89
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	950.00
Accounts Payable	2,668.47
AMEX 41005	0.59
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>3,619.06</b>
<b>Net cash provided by operating activities</b>	<b>12,640.95</b>
NET CASH INCREASE FOR PERIOD	12,640.95
Cash at beginning of period	377,312.15
CASH AT END OF PERIOD	\$389,953.10

## A/R Aging Detail

As of August 31, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>Current</b>						
08/29/2017	Invoice	082917-2120-2134	RCWD - Water Audit/CropSwap	09/28/2017	850.00	850.00
08/29/2017	Invoice	082917-2120-2135	RCWD - Water Audit/CropSwap	09/28/2017	850.00	850.00
<b>Total for Current</b>					<b>\$1,700.00</b>	<b>\$1,700.00</b>
<b>TOTAL</b>					<b>\$11,976.00</b>	<b>\$11,976.00</b>

## A/P Aging Detail

As of August 31, 2017

Date	Transaction Type	Num	Vendor	Due Date	Past Due	Amount	Open Balance
<b>1 - 30 days past due</b>							
08/10/2017	Bill	1716789-0	Glennies Office Supply	08/20/2017	16	106.48	106.48
08/11/2017	Bill	1716997-0	Glennies Office Supply	08/21/2017	15	31.99	31.99
08/15/2017	Bill	071217 to 081517	Dave McElroy	08/25/2017	11	960.00	960.00
<b>Total for 1 - 30 days past due</b>						<b>\$1,098.47</b>	<b>\$1,098.47</b>
<b>Current</b>							
08/29/2017	Bill	2317	Mission Resource Conservation District	09/08/2017	-3	335.00	335.00
08/29/2017	Bill	2316	Mission Resource Conservation District	09/08/2017	-3	335.00	335.00
08/15/2017	Bill	20170909427	ISC International-Annual Email	09/14/2017	-9	900.00	900.00
<b>Total for Current</b>						<b>\$1,570.00</b>	<b>\$1,570.00</b>
<b>TOTAL</b>						<b>\$2,668.47</b>	<b>\$2,668.47</b>

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 08/31/2017

## RECONCILIATION REPORT

Reconciled on: 09/05/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	13,139.16
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>13,139.16</u>
Register balance as of 08/31/2017.....	13,139.16

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

General Fund xx2226, Period Ending 08/31/2017

## RECONCILIATION REPORT

Reconciled on: 09/05/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	64,426.74
Checks and payments cleared (9)	-15,255.68
Deposits and other credits cleared (4)	27,242.15
Statement ending balance	76,413.21
Register balance as of 08/31/2017	76,413.21

## Details

## Checks and payments cleared (9)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/14/2017	Bill Payment		Dave McElroy	-962.31
08/15/2017	Bill Payment		Mission Resource Conserv...	-1,180.00
08/15/2017	Bill Payment		Mission Resource Conserv...	-670.00
08/15/2017	Bill Payment		Mission Resource Conserv...	-2,170.00
08/15/2017	Bill Payment		Mission Resource Conserv...	-670.00
08/16/2017	Check	1206	Lafco	-21.56
08/23/2017	Bill Payment		Mission Resource Conserv...	-9,491.73
08/30/2017	Transfer			-83.18
08/30/2017	Bill Payment		Big Horse Feed - Exp. Rei...	-6.90
Total				-15,255.68

## Deposits and other credits cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/17/2017	Receive Payment		The Nature Conservancy	10,440.90
08/22/2017	Receive Payment	143297	RCWD - Water Audit/Crop...	9,700.00
08/28/2017	Sales Receipt	083177-2120-2119	SAWA - Stipend	1,901.25
08/28/2017	Receive Payment	143503	RCWD - Water Audit/Crop...	5,200.00
Total				27,242.15



## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 08/31/2017

## RECONCILIATION REPORT

Reconciled on: 09/05/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	98,143.45
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	2.50
Statement ending balance.....	<u>98,145.95</u>
Register balance as of 08/31/2017.....	98,145.95

## Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/31/2017	Deposit		Wells Fargo Bank-Interest I...	2.50
Total				2.50

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Restricted Deposits xx2242, Period Ending 08/31/2017

## RECONCILIATION REPORT

Reconciled on: 09/05/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	0.00
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>0.00</u>
Register balance as of 08/31/2017.....	0.00

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

AMEX 41005, Period Ending 08/15/2017

## RECONCILIATION REPORT

Reconciled on: 09/05/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	37.27
Charges and cash advances cleared (1)	83.64
Payments and credits cleared (2)	-37.73
Statement ending balance	83.18
Register balance as of 08/15/2017	83.18
Cleared transactions after 08/15/2017	0.00
Uncleared transactions after 08/15/2017	-83.18
Register balance as of 09/05/2017	0.00

## Details

## Charges and cash advances cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/11/2017	Expense		Speech to Text	83.64
Total				83.64

## Payments and credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/17/2017	Credit Card Credit		American Express Plus Bu...	-0.46
07/31/2017	Transfer			-37.27
Total				-37.73

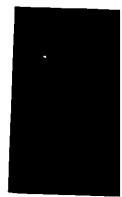
## Additional Information

## Uncleared payments and credits after 08/15/2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/30/2017	Transfer			-83.18
Total				-83.18

# CONSENT CALENDAR

Paid Bills





**SimplyCash® Plus Business Credit Card**  
 TEAM RCD  
 ROSE CORONA  
 Closing Date 08/15/17 Next Closing Date 09/14/17

**OPEN**<sup>SM</sup>

p. 1/7

Account Ending 6-41005

**New Balance** **\$83.18**  
**Minimum Payment Due** **\$35.00**  
**Payment Due Date** **09/09/17<sup>‡</sup>**

**‡ Late Payment Warning:** If we do not receive your Minimum Payment Due by the Payment Due Date of 09/09/17, you may have to pay a late fee of up to \$38.00 and your APRs may be increased to the Penalty APR of 29.99%.

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	3 months	\$85

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

**i** We will debit your bank account for your payment of \$83.18 on 08/30/17. This date may not be the same date your bank will debit your bank account. Any inquiry to American Express concerning this debit should be made before 08/28/17. If your AutoPay payment is less than your Minimum Payment Due, we must receive an additional payment for at least the difference by 09/09/17.

**Cash Back Received**  
 This Period **\$0.46**

For more details about Rewards, please visit [americanexpress.com/rewardsinfo](http://americanexpress.com/rewardsinfo)

**Account Summary**

Previous Balance	\$37.27
Payments/Credits	-\$37.73
New Charges	+\$83.64
Fees	+\$0.00
Interest Charged	+\$0.00

**New Balance** **\$83.18**  
**Minimum Payment Due** **\$35.00**

Credit Limit \$25,000.00  
 Available Credit \$24,916.82

Days in Billing Period: 32

**Customer Care**

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

**Customer Care** 1-800-521-6121  
**Pay by Phone** 1-800-472-9297

See Page 2 for additional information.

**Payment Coupon**  
 Do not staple or use paper clips

**Pay by Computer**  
[open.com/pbc](http://open.com/pbc)

**Pay by Phone**  
 1-800-472-9297

**Account Ending 6-41005**

Enter 15 digit account # on all payments.  
 Make check payable to American Express.

AB 01 002353 21160 B 12 A



ROSE CORONA  
 TEAM RCD  
 32117 CAMINO NUNEZ  
 TEMECULA CA 92592-6357

Payment Due Date  
**09/09/17**  
 New Balance  
**\$83.18**  
 AutoPay Amount  
**\$83.18**

☐ Check here if your address or phone number has changed. Note changes on reverse side.

AMERICAN EXPRESS  
 BOX 0001  
 LOS ANGELES CA 90096-8000

\$ \_\_\_\_\_  
 Amount Enclosed

000034992357367208 000008318000003500 11 H

**SimplyCash® Plus Business Credit Card**TEAM RCD  
ROSE CORONA  
Closing Date 08/15/17**OPEN**<sup>SM</sup>

p. 3/7

Account Ending 6-41005

**Payments and Credits****Summary**

	Total
Payments	-\$37.27
Credits	-\$0.46
<b>Total Payments and Credits</b>	<b>-\$37.73</b>

**Detail**

\*Indicates posting date

Payments	Amount
07/29/17* AUTOPAY PAYMENT RECEIVED - THANK YOU WELLS FARGO BANK, NA	-\$37.27
Credits	Amount
07/17/17* YOUR CASH BACK THIS PERIOD IS AMERICAN EXPRESS CASH REBATE TRANSACTION	-\$0.46

**New Charges****Summary**

Total New Charges	Total
	<b>\$83.64</b>

**Detail**ROSE CORONA  
Card Ending 6-41005

	Amount
08/11/17 SPEECH TO TEXT SERVICE SPEECH TO TEXT EDINBURGH GB 37067311459	\$83.64

**Fees**

Total Fees for this Period	Amount
	<b>\$0.00</b>

**Interest Charged**

Total Interest Charged for this Period	Amount
	<b>\$0.00</b>

**About Trailing Interest**

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest." Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

Continued on reverse

# CONSENT CALENDAR

**Bills to be Paid**

And / or

**Reimbursements**

# Dave McElroy Services and expenses Invoice July 12, 2017 - Aug 15, 2017

Date	Activity	Hours	Mileage	Supplies	Supply Cost
7/12/2017	agenda due diligence	8			
7/13/2017	bd mtg pre and post	3			
7/14/2017	programs aiep crop swap	2			
7/17/2017	grant and agenda	8			
7/18/2017	grant and agenda	8			
7/19/2017	prpgrams	4			
7/20/2017	CDFW and MOU's	3			
7/25/2017	grant and agenda	4			
7/28/2017	mail	1			
8/2/2017	MOU's	2			
8/9/2017	Programs and Agenda	9			
8/10/2017	Grant forms and Board Meeting	8			
8/11/2017	office and grant prep	8			
8/14/2017	contacts and office files, billing	8			
8/15/2017	Easement Monitoring	4			

TOTALS

80

80 hrs @ 12/hr = \$960.00

*Dave McElroy*

ENTERED on Quickbooks

Date 8 / 22 / 17

Signed 



From:  
ISC International, Ltd.  
9700 West Bluemound Road  
Milwaukee, WI 53226



ENTERED ON Quickbooks

Date

8/15/17

Signed

Temecula-Elsinore-Anza-Murrieta Resource Conservation District  
Randy Feeney  
31569 Canyon Estates Drive  
Suite 113  
Lake Elsinore, CA 92532  
USA

RECEIVED  
8-10-17

MONTHLY INVOICE

September 2017

ACCOUNT  
INVOICE #  
INVOICE DATE

E10051/EMARCD  
20170909427  
7/27/2017

September 2017 MESSAGING CHARGES

MONTHLY FEES	\$ 900.00
Sub-total	\$ 900.00
Telecommunications recovery charge	\$ 0.00

---

TOTAL AMOUNT DUE	\$ 900.00
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---

TERMS: NET 30 DAYS  
ALL PAST DUE ACCOUNTS WILL BE ASSESSED A 1.5% MONTHLY LATE FEE

PLEASE REMIT PAYMENT TO:

ISC INTERNATIONAL, LTD.  
9700 WEST BLUEMOUND ROAD, SUITE 201  
MILWAUKEE, WI 53226

For questions regarding this invoice:  
Please call 414.721.0302



Find us on  
Facebook

<http://bit.ly/ISCInternational>



<http://bit.ly/ISCInternationalLtd>

Run Date: July 27, 2017 12:47:59

Print Date: July 27, 2017 12:48:08

ID# 12007

EMARCD

Monthly Billing Report - **MONTHLY FEES** - September 2017

From:  
ISC International, Ltd.  
9700 West Bluemound Road  
Milwaukee, WI 53226  
414.721.0302

ACCOUNT - E10051/EMARCD  
REGARDING: INVOICE# 20170909427

Randy Feeney  
31569 Canyon Estates Drive  
Suite 113  
Lake Elsinore, CA 92532  
USA

RECIPIENT	MONTHLY FEE	INBOUND FAX/PAGER NUMBER	YEAR/MONTH
Email Hosting	\$ 600.00	Email Hosting	2017.08
Web Hosting	\$ 300.00	Web Hosting	2017.08
<b>TOTAL FIXED CHARGES</b>	<b>\$ 900.00</b>		



Find us on

Facebook

<http://bit.ly/ISCInternational>



<http://bit.ly/ISCInternationalLtd>

Run Date: July 27, 2017 12:47:59

Print Date: July 27, 2017 12:48:08

ID# 12007



**MISSION  
RESOURCE**  
CONSERVATION DISTRICT

1588 S. Mission Rd., Ste. 100  
Fallbrook, CA 92028

Phone # 760-728-1332

# INVOICE

DATE	INVOICE #
8/29/2017	2316

**BILL TO**

Elsinore-Murrieta-Anza RCD  
P.O. Box 2078  
Temecula, Ca 92593-2078

P.O. No.	CONTRACT #	REP	

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	PRE - Agricultural Evaluations 1.0 to 5.0 Acres: Garrison 8/17/17 (2)	335.00	335.00
		<b>Total</b>	<b>\$335.00</b>



# MISSION RESOURCE

CONSERVATION DISTRICT

1588 S. Mission Rd., Ste. 100  
Fallbrook, CA 92028

Phone # 760-728-1332

## INVOICE

DATE	INVOICE #
8/29/2017	2317

### BILL TO

Elsinore-Murrieta-Anza RCD  
P.O. Box 2078  
Temecula, Ca 92593-2078

P.O. No.	CONTRACT #	REP	

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	POST - Crop Swap 1.0 to 5.0 acres: Prestofilippo, 8/8/17 (3.86)	335.00	335.00
		<b>Total</b>	<b>\$335.00</b>

# **GLENNIE'S OFFICE PRODUCTS INC.**

**STORE  
COPY**

**Escondido**  
410 West 5th Avenue  
760-747-0701 Fax 760-745-0776  
**Temecula**  
41695 Enterprise Circle South  
951-296-3627 Fax 951-296-3848

**Customer Care**  
800-499-CLIP (2547)  
**Fax**  
800-505-CLIP (2547)  
custservice@glenniesop.com  
www.glenniesop.com

<b>CHARGE</b>		<b>INVOICE # 1716997-0</b>		Page <b>1</b>
Customer Purchase Order		Delivery Route <b>5</b>	Invoice Date <b>08/11/17 16:34</b>	
Special Instructions				
Account <b>7854</b>	Dept	Who Called <b>951-676-5006</b>		
Ship To: <b>TEAM RCD</b> <b>33320 TEMECULA PKWY</b> <b>TEMECULA CA 92592</b>				

Bill To:

**TEAM RCD**

**PO BOX 2078  
TEMECULA**

**CA 92593 2078**

Account Executive		Order Taker	Order Date:	Invoice Date	Terms	GL/Inv	Packed By	Total Ctn(s)
500/T-HOUSE		501	08/11/17	08/11/17	Net 30	5/ 5		
B/O'd	Ordered UM	Shipped	Mfg	Item Number	Item Description	Price per Unit	Extended	
	1 CT	1	UNI	50C00	PAPER, MULTI-PURP, COPY, LTR, ECON	31.990	31.99	

**Received By:**

**THANK YOU FOR YOUR ORDER**

**A locally owned business supporting our local economy**

Subtotal	Sales Tax	Invoice Total
31.99	2.80	34.79

Returns must be unused in original packaging and returned within 30 days. Other returns are subject to approval and may be subject to restocking fees. Special orders, furniture, machines and ingestible products may not be returnable. please check with Customer Care.

**Please Remit To: Glennie's Office Products, Inc.**  
410 West Fifth Avenue  
Escondido, CA 92025

# GLENNIE'S OFFICE PRODUCTS INC.

Escondido  
410 West 5th Avenue  
760-747-0701 Fax 760-745-0776  
Temecula  
41695 Enterprise Circle South  
951-296-3627 Fax 951-296-3848

Customer Care  
800-499-CLIP (2547)  
Fax  
800-505-CLIP (2547)  
custservice@glenniesop.com  
www.glenniesop.com

Bill To:

TEAM RCD

PO BOX 2078  
TEMECULA

CA 92593 2078

CHARGE INVOICE # 1716789-0

Page  
1

Customer Purchase Order

Delivery Route

Invoice Date

5

08/10/17  
06:22

Special Instructions

Account Dept Who Called

7854

951-676-5006

AUG 10 REC'D

Ship To:

TEAM RCD

33320 TEMECULA PKWY  
TEMECULA

CA 92592

Account Executive		Order Taker	Order Date:	Invoice Date	Terms	GL/Inv	Packed By		Total Ctn(s)
500/T-HOUSE		501	08/09/17	08/10/17	Net 30	55/ 1			
B/O'd	Ordered UM	Shipped	Mfg	Item Number	Item Description	Price per Unit	Extended		
	1 EA	1	HEW	CC641WN	INKCART,HP 60XL,BK	45.417	45.42		
	1 EA	1	HEW	CC644WN	INKCART,HP 60XL,COL	52.485	52.49		

A locally owned business supporting our local economy

THANK YOU FOR YOUR ORDER

Subtotal	97.91	Sales Tax	8.57	Invoice Total	106.48
----------	-------	-----------	------	---------------	--------

Returns must be unused in original packaging and returned within 30 days. Other returns are subject to approval and may be subject to restocking fees. Special orders, furniture, machines and ingestible products may not be returnable. please check with Customer Care.

Please Remit To: Glennie's Office Products, Inc.  
410 West Fifth Avenue  
Escondido, CA 92025